



A stapled group comprising:

**FAR EAST HOSPITALITY REAL ESTATE  
INVESTMENT TRUST**

(a real estate investment trust constituted on 1 August 2012 under the laws of the Republic of Singapore)

managed by

**FEO Hospitality Asset Management Pte. Ltd.**

**FAR EAST HOSPITALITY BUSINESS  
TRUST**

(a business trust constituted on 1 August 2012 under the laws of the Republic of Singapore)

managed by

**FEO Hospitality Trust Management Pte. Ltd.**

**ADDITIONAL INFORMATION TO SECURITYHOLDERS ON  
ANNUAL GENERAL MEETING**

**A. PRE-REGISTRATION**

**WHO CAN ATTEND THE ANNUAL GENERAL MEETING (“AGM”)?**

- i. All Stapled Securityholders of Far East Hospitality Trust (“**Far East H-Trust**”) can attend the AGM by observing the “live” audio-visual webcast or listening to the audio-only stream of the AGM. Stapled Securityholders are required to pre-register their interest for the virtual AGM.

Pre-registration for the AGM **starts on 3 June 2020** and **closes at 11 a.m.<sup>1</sup> on 22 June 2020.**

- ii. If your Stapled Securities are held through relevant intermediaries, (excluding Supplementary Retirement Scheme (“**SRS**”) investors), and who wish to participate in the AGM by (a) observing and/or listening to the AGM proceedings through “live” audio-visual webcast or “live” audio-only stream; (b) submitting questions in advance of the AGM; and/or (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM, should contact the relevant intermediary through which they hold such Stapled Securities as soon as possible in order to make the necessary arrangements for them to participate in the AGM.
- iii. If you are a SRS investor holding Stapled Securities, you can pre-register to observe the live audio-visual webcast or listen to the audio-only stream. If you wish to submit your votes, you need to contact your SRS Operators through which you hold your Stapled Securities to submit your votes by **5.00 p.m.** on **16 June 2020**, being seven (7) working days before the date of the AGM..

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<sup>1</sup> Any reference to a time of day is made by reference to Singapore time.

## **HOW TO REGISTER?**

Step 1:

- Click on the URL <https://fehtagm.listedcompany.com/2020agm> to access the registration form.
- Complete the information required on the registration form.
- Review your input and ensure it is accurate before clicking “Register”.

Step 2:

- After you click “Register”, an acknowledgement of your registration will appear on the screen. An acknowledgement email will also be sent to your email address.

### **Note**

- i. Authenticated Stapled Securityholders will receive a confirmation email **no later than 11.00 a.m. on 24 June 2020**, containing the link and unique login credentials to access the audio-visual webcast, and the telephone number and participant PIN to access the audio-only stream of the AGM proceedings.
- ii. Stapled Securityholders who receive the confirmation email can then observe or listen to the AGM proceedings through a “live” audio-visual webcast (via their mobile phones, tablets or computers) or audio-only stream (via their phones).
- iii. Stapled Securityholders who have registered and do not receive any email response by **11.00 a.m. on 24 June 2020** should contact Far East H-Trust’s Stapled Security Registrar, Boardroom Corporate & Advisory Services Pte Ltd at +65 6536 5355 between 10.00 a.m. to 4.00 p.m. or email [srs.teamc@boardroomlimited.com](mailto:srs.teamc@boardroomlimited.com).
- iv. Your NRIC/FIN/Passport Number is required to enable us to accurately verify your Stapled Securityholder status.

## **B. ASKING QUESTIONS AT THE AGM**

You will **not** be able to ask questions during the “live” audio-visual webcast or through the audio-only stream of the AGM. Therefore, it is important for Stapled Securityholders who wish to ask questions to submit their questions in advance of the AGM.

Questions should relate to the resolutions to be tabled for approval at the AGM and are to be submitted:

- via the pre-registration website at the URL <https://fehtagm.listedcompany.com/2020agm>
- by email to Far East H-Trust’s Stapled Security Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at [srs.teamc@boardroomlimited.com](mailto:srs.teamc@boardroomlimited.com); or
- by post and deposited at the office of Far East H-Trust’s Stapled Security Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623.

Stapled Securityholders who submit questions by email or post to Far East H-Trust’s Stapled Security Registrar must also provide the following information:

- Stapled Securityholder’s full name (as in NRIC);
- Stapled Securityholder’s NRIC number; and
- the manner in which the Stapled Securityholder holds the Stapled Securities (e.g. via CDP or SRS).

We will endeavour to address all substantial and relevant questions received from Stapled Securityholders during the AGM through the “live” audio-visual webcast and “live” audio-only stream. The REIT Manager and Trustee-Manager will publish the minutes of the AGM on Far East H-Trust’s website and on SGXNET, which will include responses to substantial and relevant questions addressed during the AGM.

### **C. VOTING AT THE AGM**

The Trust Deeds currently do not permit Stapled Securityholders to vote at general meetings in absentia (such as via mail or email).

Printed copies of the proxy form will **not** be sent to Stapled Securityholders. You may download the **proxy form** at the URL <http://feht.listedcompany.com/home.html>.

If you wish to vote, you must appoint the Chairman of the Meeting as your proxy. You must first download, complete and sign the proxy form, before scanning and sending it by email to [srs.teamc@boardroomlimited.com](mailto:srs.teamc@boardroomlimited.com) or submitting it by post to the office of Far East H-Trust’s Stapled Security Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 50 Raffles Place, #32-01 Singapore Land Tower, Singapore 048623 by **11.00 a.m.** on **23 June 2020**, being 48 hours before the time of the scheduled AGM.

If you are a SRS investor who wishes to appoint the Chairman of the Meeting as proxy, you should approach your respective SRS Operators to submit your votes by **5.00 p.m.** on **16 June 2020**, being seven (7) days before the date of the AGM.

### **D. LOGGING IN TO THE AGM WEBCAST**

The AGM is scheduled for **11:00 a.m.** on **25 June 2020**.

Stapled Securityholders who receive the confirmation email can either log in to observe the “live” audio-visual webcast or dial in to listen to the audio-only stream.

#### **Audio-visual webcast**

- Click on the URL link indicated in the confirmation email sent to you.
- Key in the unique user ID and password provided in the confirmation email when prompted.

#### **Audio-only stream**

- Call the toll-free telephone number indicated in the confirmation email sent to you.
- Key in the conference code provided in the confirmation email when prompted.

### **E. GENERAL**

#### **Changes to the AGM**

Stapled Securityholders are encouraged to regularly check Far East H-Trust’s website at the URL <http://feht.listedcompany.com/home.html> and SGXNET announcements at the URL <https://www.sgx.com/securities/company-announcements> for any updates concerning the AGM.

## **CONTACTS**

For further questions relating to the AGM proceedings, you may contact the following:

### **Stapled Security Registrar**

Boardroom Corporate & Advisory Services Pte Ltd

Email: [srs.teamc@boardroomlimited.com](mailto:srs.teamc@boardroomlimited.com)

Tel: +65 6536 5355 (between 10.00 a.m. to 4.00 p.m)

### **Far East H-Trust Investor Relations**

Email: [enquiry@fehtrust.com](mailto:enquiry@fehtrust.com)